

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
MAY 10, 2005**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, May 10, 2005 in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Mayor William J. Schmitt who presided called the meeting to order at 8:00 a.m.

ROLL CALL

Mayor William J. Schmitt	present
Board member Victor J. Knies	present
Board member Thomas R. Schmidt	present

Also present were Police Chief Richard Gunselman, City Engineer Chad Hurm, Assistant Street Commissioner James Schmitt, Project Technician Jeffrey Theising, Personnel/Safety Director Charles Schneider, Fire Chief Kenneth Hochgesang, Building Commissioner David Seger, City Attorney Sandra Hemmerlein and Clerk-Treasurer Juanita Boehm. Street Commissioner Raymond Eckerle was absent.

Clerk-Treasurer Juanita Boehm announced that a majority of the board members must be present for a quorum. All three of the board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Schmitt invited all present to join him in the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on April 26, 2005. A **motion** was made by Victor Knies and seconded by Thomas Schmidt to approve the minutes as presented. **Motion** carried 3-0.

2005 STRASSENFEST STREET CLOSINGS

Al Keller, representing the Strassenfest Committee, requested the use of city streets for the 2005 Strassenfest from August 4 – 7, 2005. He explained that the same streets would be used as last year. Mr. Keller reported that he is working with Fire Chief Kenny Hochgesang concerning the new regulations on booths and with Police Chief Gunselman concerning the streets to be used. Keller also requested closing 7th Street from Newton to Jackson Street on Wednesday night, August 3rd. He said this would facilitate the trucks delivering the rides. Gunselman stated that he would present a complete list of street closings to the Board closer to the date of the fest.

A **motion** was made by Victor Knies and seconded by Thomas Schmidt to give the Strassenfest committee preliminary approval to use City streets necessary for Strassenfest 2005 and facilitate any changes that come in the future. **Motion** passed 3-0.

SIDEWALK 9TH AND NEWTON

Todd Kerstiens, representing T-Kerstiens Homes & Designs, requested removing approximately 80 feet of sidewalk along 9th Street from Clay Street to Newton Street and replacing it with a gradual sloping sidewalk for a driveway. Mr. Kerstiens presented a drawing of his new building and property. He said he needs to remove the old sidewalk to provide easier access to his parking lot, and in particular to three parking spaces, so that vehicles can enter and exit directly from 9th Street. There followed much discussion. City Engineer Chad Hurm was concerned about cars using the three north/south parking spaces when backing out onto 9th Street. Building Commissioner David Seger commented that cars parked in the east/west parking spaces could obstruct visibility when cars using the north/south spaces exit the lot. Seger also stated that the sidewalk must conform to the Americans with Disability Act regulations. Police Chief Gunselman said backing onto 9th Street was creating a dangerous situation because ambulance traffic is routed on West 9th Street. Mayor Schmitt commented that there is no doubt that parking is at a premium in that area and suggested that city officials review the situation immediately following the meeting and make a decision concerning the safest entrances and exits.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve the parking request of T-Kerstiens Homes & Designs on condition the Building Commissioner, City Engineer, Assistant Street Commissioner, and Police Chief meet at the property immediately following this meeting and make a decision concerning the parking lot entrances and exits. **Motion** passed 3-0.

FIRST BAPTIST CHURCH – DIRECTIONAL SIGN

Brian Rose, representing the First Baptist Church, 3556 N. Portersville Road, requested permission to place two directional signs to their church in the right-of-way at the intersections of (1) 36th Street and Portersville Road and (2) 47th Street and Portersville Road. Because the right-of-way is owned by the County, Building Commissioner David Seger advised Mr. Rose that he would have to seek permission from the County Commissioners for the sign at 47th Street. Seger also said he would need to seek variances for both signs from the Board of Zoning Appeals. There followed some discussion about directional signs. Thomas Schmidt was concerned that the City would receive more requests for such signs. Seger stated that there is an ordinance against directional signs and that the only directional signs in the City were for Brookside Village and Southern Hills. Mayor Schmitt recommended the Church use the same type of green informational signs that are in place for Brookside Village and Southern Hills.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve the request of the First Baptist Church so they can go on to the Board of Zoning Appeals to seek a variance, on condition the same type of signs are used that are already placed on 3rd Avenue for Brookside Village and Southern Hills and have the Street Department determine the location of the sign upon approval given by the Board of Zoning Appeals. Motion carried 3-0.

DUBOIS COUNTY MARCH OF DIMES WALKAMERICA

Amy Schnarr, representing Dubois County March of Dimes, requested use of the Riverwalk and streets leading to and around the Courthouse on Sunday, October 16, 2005 from 10:30 a.m. until 4 p.m. for their annual WalkAmerica fundraising event.

Ms. Schnarr also asked for police assistance when the walkers cross the street at the 6th and Mill Street and the 6th and Jackson Street intersections.

A **motion** was made by Victor Knies and seconded by Thomas Schmidt, to approve the request of the Dubois County March of Dimes to use the Riverwalk and use the streets to take the Walk around the Square on Sunday, October 16, 2005 from 10:30 a.m. until 4 p.m. for their annual WalkAmerica fundraising event. **Motion** passed 3-0.

SANITARY SEWER PIT – CITY HALL

Mayor Schmitt said the Board previously approved an expenditure of \$ 9,970 for the replacement of the pump for the sanitary sewer pit at City Hall. Schmitt said the actual cost for the replacement was \$ 10,021.50. He then asked the Board to approve the additional \$ 51.50.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt, to approve the additional expense of \$ 51.50 for the sanitary sewer pit at City Hall. **Motion** passed 3-0.

SHARP OBJECTS IN TRASH BAGS

Personnel/Safety Director Charlie Schneider reported on the safety issue of sharp objects being placed in trash bags. He said city employees are being injured during trash pick-up by unprotected sharp objects that have been placed in trash bags. He suggested an amendment to the ordinance concerning this issue. He also asked the media to inform the public about the problem. There followed some discussion. Assistant Street Commissioner James Schmitt reported that trash bags often contain broken mirrors and other sharp objects. Project Technician Jeff Theising stated that if the violation is an ordinance violation, it makes it easier to send out a warning and correct the situation. Victor Knies suggested sending out information first and Mayor Schmitt advised on looking at the issue in more detail. Police Chief Rick Gunselman commented that there are plans to have a flyer placed with the utility bills this summer reminding residents of common ordinance violations and this item could be added. Mayor Schmitt said the City will give the matter some consideration.

NATIONAL POLICE OFFICERS WEEK

Mayor Schmitt read a proclamation declaring May 15 -21, 2005 as National Police Week and the observance of Sunday, May 15 as Peace Officers Memorial Day.

FLYER – ORDINANCE VIOLATIONS

Police Chief Richard Gunselman requested permission to assemble a one-page flyer listing common nuisance ordinance violations and including the flyer in one of the upcoming utility bills. He stated that he has contacted the fire department and street department for their input.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt, to authorize the police chief to work through the utility billing department to insert a flyer listing common ordinance violations and other nuisances throughout the City. **Motion** passed 3-0.

RADAR QUOTES

Police Chief Richard Gunselman requested permission to purchase three new radar units and presented the following quotes:

Kustom Signal

Directional Golden Eagle, 3 yr. warranty	\$1,840.00
Golden Eagle II, 3 yr. warranty	\$1,202.00

Decatur Electronics

Genesis II Select, 2 yr. warranty	\$1,504.00
Genesis I, 2 yr. warranty	\$1,214.00

MPH (Did not respond to RFQ – prices obtained from flyer)

Bee III	\$1,978.00
Python III	\$ 898.00

Gunselman said MPH's Python III quote was for a single antenna, but a dual antenna is needed. Gunselman recommended accepting the low quote of Kustom Signal for the Golden Eagle II units at \$1,202.00 each. He explained that two units would be placed in the new cars and that one unit would replace a unit that is 12 years old.

On **motion** by Mayor Schmitt and seconded by Thomas Schmidt, approval was given to accept the quote from Kustom Signal for three (3) Golden Eagle II radar units for a total cost of \$3,606.00. **Motion** passed 3-0.

POLICE REPORTS

Police Chief Richard Gunselman presented to the board for its review the following reports.

Jasper Police Department April Activity Report
Jasper Police Department April Maintenance Report

TURTLE TILE CRIBBING

Fire Chief Kenny Hochgesang requested permission to purchase a kit of turtle tile cribbing, which would be used for extrication rescues. He stated that the Fire Department had received a \$4,000 grant from Hoosier SAFE-T for two items and this is one item. He presented the following quotes:

Supplier	Amount
5 Alarm Fire and Safety	\$2,600.00
M & S Fire and Safety	\$2,664.97
Hoosier Fire Equipment, Inc.	\$2,975.23

During discussion, Hochgesang stated that shipping was not included and could give no estimate of shipping costs. Because of the closeness of the quotes and the heavy weight of the cribbing, the Board was concerned that the shipping costs could vary and change the outcome of the lowest quote.

On **motion** by Mayor Schmitt and seconded by Victor Knies, the request for turtle tile cribbing was tabled until the Fire Chief can get quotes on shipping costs. **Motion** passed 3-0.

DEFIBRILLATOR

Fire Chief Kenny Hochgesang requested permission to purchase a new AED defibrillator package for a total cost of \$1,437. He explained that Zoll Medical Corporation is the only vendor and that this would be the second item to be covered by the grant from Hoosier SAFE-T.

On **motion** by Mayor Schmitt and seconded by Victor Knies, approval was given for the fire department to purchase an AED defibrillator package for \$1,437 from Zoll Medical Corporation. **Motion** passed 3-0.

REPORTS

Mosquito Control. Assistant Street Commissioner James Schmitt displayed a container full of mosquito larvae. He said the sample was taken from a hollow tree. He said the street department sprays a chemical monthly to prevent mosquito growth.

Paving. Assistant Street Commissioner James Schmitt reported that Phase I of the Paving schedule is almost complete and that Phase II will start soon.

Trash set-out time. Assistant Street Commissioner James Schmitt reported that there is a problem with residents not putting their trash out by at 7 a.m. on trash day. He requested that this reminder be included in the proposed flyer of ordinance violations.

HIGH WEED COMPLAINTS

Project Technician Jeff Theising reported for publication the names of property owners that had been cited under section 5.12.040, weed removal/ notice. The names and property locations receiving notice since the last meeting were as follows:

<u>Owner</u>	<u>Location of Lot</u>
Ed & Tracy Thacker	Maurice De St. Palais, 4 th Addn. Pt. of Lot 49C (Foreclosure)
Alex J. Hulsman	2527 Alois Ct., Lots 49 & pt. 50
Cristina L. Schuler-Cyrill	2403 Newton St., Lot 6
Larry Jones	422 Giesler Rd. (Purchased @ Sheriff Sale 4/26)
Shipley Enterprises	4541 Rhine Strasse (Purchased @ Sheriff Sale 4/26)
Brad & Kay Andler	Country Club Estates, Lot 15 (Foreclosure)
T & S Rentals	Jos. Hasenour 2 nd Addn, Lots 58 & 59

Since the properties owned by Larry Jones and Shipley Enterprises were purchased at a sheriff's sale after the City received the weed complaints, Mayor Schmitt asked if the violation notices to Jones & Shipley would be considered their first offense. Since both of the new property owners mowed within 2 – 3 days of acquiring their property, Theising said the notification will not be considered their first offense.

CULVERT REPLACEMENT AT HEMLOCK DRIVE

Project Technician Jeff Theising presented a map of Hemlock Drive and the surrounding area. He explained that while development was occurring at Brentwood Subdivision, it would be an ideal time to replace the culvert at Hemlock Drive.

Theising presented an estimated cost of the culvert replacement. He also requested temporary closure of Hemlock Drive on May 16 and 17.

Excavator to remove 48" pipe (Knies Construction)	\$ 525.00
48" N-12 pipe (Southern Indiana Supply)	\$3,460.00
Stone to backfill	
11B's	\$ 320.54
23's	\$ 62.97
53's	\$ <u>31.01</u>
Total estimated cost to replace 48" pipe	\$4,399.52

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve the plan to replace the culvert at Hemlock Drive for a total estimated cost of \$4,399.52. **Motion** passed 3-0.

On **motion** by Victor Knies and seconded by Thomas Schmidt, approval was given to close Hemlock Drive on May 16 and 17, 2005 for replacement of the culvert. **Motion** passed 3-0.

ONE-TON TRUCK REPLACEMENT

Project Technician Jeff Theising requested permission to seek quotes to replace Truck #7, which is a one-ton truck. He also sought permission to seek quotes for a snow plow and spreader for that truck.

On **motion** by Victor Knies and seconded by Thomas Schmidt, approval was given to the street department to seek quotes for replacing a one-ton truck with snow plow and spreader. Motion passed 3-0.

Traffic Signal – 3rd Avenue & Meridian Road. Project Technician Jeff Theising reported that the traffic signal at 3rd Avenue and Meridian Road now has LED bulbs instead of incandescent bulbs.

CAMP CARNES RENTAL PROPERTY

City Attorney Sandra Hemmerlein asked the Board to approve a lease between the City of Jasper and Kyle P. Jahn. Jahn would lease the house at Camp Carnes for \$125 per month plus pay his own utilities and would keep the rental schedule of Camp Carnes Hall, as well as maintain the property. She stated that the lease agreement was from June 1, 2005 through May 31, 2006.

A **motion** was made by Mayor Schmitt and seconded by Victor Knies to approve the lease agreement between the City of Jasper and Kyle P. Jahn for the Camp Carnes house from June 1, 2005 through May 31, 2006. **Motion** passed 3-0.

CLAIMS

Claims against the City from April 8, 2005 through May 5, 2005 were presented and examined by the board. Those claims found to be just, due, and owing were approved upon **motion** by Thomas Schmidt and seconded by Victor Knies. **Motion** passed 3-0.

ADJOURNMENT

There being no further business to come before the board, a **motion** was made by Victor Knies and seconded by Thomas Schmidt to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 9:45 a.m.

Mayor William J. Schmitt
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer
Cynthia Kluemper, Recording Secretary